

I. Procedures for Those Wishing To Apply For Exceptions to Policy:

- A. Consideration will be given to those individuals wishing to seek exception to this policy, if the offense(s) for which the individual was charged (pending court proceeding) and/or convicted was with was not a felony. It should be further stated that in order for consideration for exception, the offense(s) in question cannot have been against a minor.
- B. Should an individual meet the above criteria and wish to seek exception to this policy the individual must file the attached application with the school principal in order to be granted permission to enter the school and/or participate in the school sponsored event, activity or service.
- C. Upon receipt of the application seeking permission to enter the school and/or participate in the school sponsored event, activity or service, the principal will consult with the Coordinator of Safety and Security to make a determination regarding the request. A final determination will be made and the individual will be notified of the outcome of their request, through receipt of their completed application. This decision will be recorded by the principal and will be filed at the school for a period of one (1) school year. The individual must reapply each school year.
- D. Appeals to the principal's decision may be made to the Superintendent's designee. The decision of the Superintendent's designee will be final.

II. Procedures for Those Not Eligible For Exceptions to Policy:

For those individuals who have children who attend school within the Allegany County Public Schools System, but who are not eligible for exceptions to this policy, either due to the fact that the offense(s) in question was of a felony nature and/or the offense(s) in question was against a minor, school staff will make every effort to hold parent conferences, IEP meetings and administrative meetings outside of the hours in which students are present in the building. When such arrangements are not feasible, parents/guardians who are not permitted on school property may still participate in the educational process, via conference call.